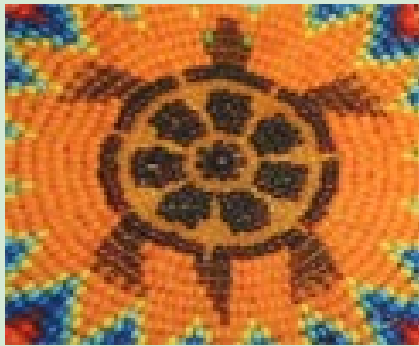


# **The Michigan Council for Arts and Cultural Affairs**

## **FY 2010 General Guidelines**



The MCACA, a state agency, coordinates grants to arts and culture organizations, cities and municipalities, and other nonprofit organizations to encourage, develop and facilitate an enriched environment of artistic, creative, cultural activity in Michigan.

## Contents

<b>What's New .....</b>	<b>2</b>
<b>Overview .....</b>	<b>6</b>
<b>Legislative Boilerplate .....</b>	<b>10</b>
<b>Grantee Requirements .....</b>	<b>11</b>
<b>Regional Regranters .....</b>	<b>13</b>



*michigan council for  
arts and cultural affairs*

### MCACA Council Members:

Steven M. Horn, Chair	Beverly Hills
Amanda Van Dusen, Vice Chair	Pleasant Ridge
George A. Bayard, III	Kentwood
Melonie B. Colaianne	Northville
David O. Egner	Novi
Nheena Weyer Ittner	Marquette
T. Michael Jackson	Traverse City
Barbara Kratchman	Bloomfield Hills
Cindy Ornstein	Flint
Vivian Rogers Pickard	Bloomfield Hills
Steve Tobocman	Detroit
Vickie Wagner	Three Oaks

### Staff:

John Bracey, Executive Director  
(517) 241-3972  
BraceyJ@michigan.org

Colleen Armstrong, Administrative Supervisor  
(517) 241-3966  
carmst@michigan.org

Carolyn Damstra, Program Manager  
(517) 241-3968  
damstrac@michigan.org

### MCACA

300 North Washington Square  
Lansing, MI 48913  
(517) 241-4011

FAX (517) 241-3979  
[www.themedc.org/arts](http://www.themedc.org/arts)

Cover image:  
Native American bead art from the *Newcomers* exhibit at  
the Grand Rapids Public Museum

# What's NEW for MCACA's FY10 Grant Programs . . .

## New programs

As stated in Public act 128 of 2009 (see page 10)

*The Michigan council of arts and cultural affairs shall develop an arts and cultural grant program that takes into consideration the reduced level of funding while also maintaining equitable geographic distribution to the extent possible. The new program shall use the past arts and cultural grant program as a guideline for creating this program.*

This eliminated all previous MCACA programs. MCACA therefore began an accelerated process to develop the new programs. The programs for FY 2010 were created through the aid of a "needs" survey of the current clients of MCACA and a taskforce of Council members, Council staff, non-affiliated arts and cultural experts and representatives of Michigan foundations that also fund arts organizations. The Task Force met on December 11, 2009. The Michigan Council for Arts and Cultural Affairs approved the programs on December 18th, 2009.

The following are the FY 2010 MCACA grant programs:

### 1) The Regional Regranting Program:

This is the MCACA decentralized program to fund local, more grassroots organizations or smaller events through minigrants of up to \$4,000. MCACA has divided the state into 19 distinct regions and has invited one organization in each region to serve as the "Regranter." In this way MCACA is able to address the project needs of local organizations through a local process and directly extends its reach into some of the more remote areas of Michigan. In FY 2008 (final reports for FY 2009 are not yet finalized) Regranters made grants directly in 70 of Michigan's 83 counties for MCACA.

#### Important dates for the Regional Regranting Program:

- Guidelines were made available to the Regranters the week of December 28<sup>th</sup> 2009
- The on-line grant application was opened to Regional Regranters on January 4<sup>th</sup>, 2010
- Applications were completed and submitted on-line by applicant organizations by January 15<sup>th</sup>, 2010
- Award activity dates for the Regional Regranting agencies is from January 18, 2010 to September 30, 2010
- Minigrant application are due February 24, 2010, the award period is April 1 through September 30 2010

### 2) Special Services to the Field:

MCACA recognizes that the current economic crisis has had a significant negative impact on Michigan's arts and cultural field and its ability to provide vital services to communities throughout the state. In order to help address some of these needs, to the best of its ability and with limited staff capacity, MCACA will identify those organizations that can provide a specific benefit. In this way MCACA will help sustain a necessary or critical function to the arts and cultural field that would not

otherwise exist. Applications will be by invitation only and will be reviewed by a Council committee.

These Projects are:

- The Michigan Touring Arts Program implemented by the Michigan Humanities Council
- The Poetry Out Loud Program, required by the National Endowment for the Arts, to be implemented by the Michigan Humanities Council
- The Michigan Cultural Data Project of the PEW Charitable Trusts, supported by the Michigan's Arts Affinity group of the Council of Michigan Foundations, Artserve Michigan is the fiduciary
- The Regional Meetings and Convenings Program complete with informational tool kits, to be implemented by Artserve Michigan
- The Performing Arts fund and Arts Midwest Worldfest program implemented by Arts Midwest

**Important dates for the Special Services to the Field Program:**

- Guidelines will be made available to the specific organizations the week of January 18, 2010
- The on-line grant application will be opened to applicants the week of January 18, 2010
- Applications will be completed and submitted on-line by applicant organizations by February 24, 2010
- A Council Committee will meet to review and recommend grant applications for funding to the full Council between March 1, 2010 and March 19, 2010
- MCACA will make award announcements on March 31, 2010
- Award activity dates to grantees are from April 1, 2010 to September 30, 2010

**3) School Bus Grants**

These are fast track grants for schools to help fund transportation costs of educational visits to a specific list of MCACA affiliated arts and cultural venues. Grants of up to \$500 will pay for documented transportation expenses.

**Important dates for the School Bus Grants Program:**

- Guidelines and applications were made available the week of January 4, 2010
- The deadline for Schools to apply is February 8, 2010
- Grant review will take place the week of February 22, 2010
- MCACA will make award announcements on March 1, 2010
- Award activity dates to grantees are from March 1, 2010 to September 30, 2010

**4) The MCACA Program for Operational and Project support:**

This program is divided into two distinct categories: 1) Operational grants and 2) Project grants.

Operational grants will provide grants between \$5,000 and \$20,000 to assist in meeting specific operational needs. This category will be available only to non-profit arts and cultural organizations. These grants will be considered in four distinct tiers with four distinct ranges of funding request. These tiers are indentified by the size of the organizations' last completed fiscal year operational budget. They are:

<u>Last Operating Budget</u>	<u>Request Range</u>
\$15 million and above	\$15,001 - \$20,000
\$5 - \$14.99 million	\$10,001 - \$15,000
\$1 - \$4.99 million	\$7,501 - \$10,000
Up to \$999,999	\$5,000 - \$7,500

Operational grant applications will be reviewed and scored by a panel that will consider applications based on published criteria. Criteria is weighted toward quality and history of programs and services.

Project grants will be made available to all eligible non-profit organizations, or other tax-exempt entities including local units of government and schools, for producing and presenting a specific arts/cultural project. Projects funded in this program may be educational as well as artistic in nature. Grant applications will be reviewed and scored by a panel that will consider applications based on published criteria. Criteria is weighted toward artistic and/or educational merit. Funding in this category will range from \$5,000 - \$7,500.

#### **Important dates for the Program for Operational and Projects support**

- Guidelines will be made available the week of January 18, 2010
- The on-line grant application will be opened to applicants the week of January 18, 2010
- Applications will be completed and submitted on-line by applicant organizations by February 24, 2010
- Grant Review Panels will meet to review and recommend grant applications for funding to the Council between March 1, 2010 and March 19, 2010
- MCACA will make award announcements on March 31, 2010
- Award activity dates to grantees are from April 1, 2010 to September 30, 2010

## OVERVIEW

The State of Michigan Council for Arts and Cultural Affairs (MCACA), an agency of the Michigan Economic Development Corporation (MEDC), serves to encourage, develop and facilitate an enriched environment of artistic, creative, cultural activity in Michigan.

The 2006-2010 MCACA Strategic Plan establishes short- and long-term goals for the Council's administration, its granting programs and its customer service. MCACA uses these goals to help remain focused on how to further our mission and fulfill our vision. We fully expect that the projects supported through our granting programs will meet one or more of these goals as well. The goals of MCACA are to:

- Support arts and culture as a catalyst for community revitalization and economic development
- Encourage new, creative and innovative works of art
- Strengthen arts and culture by:
  - Establishing and facilitating communications networks
  - Increasing visibility and awareness of arts and culture
  - Supporting arts education
  - Recognizing, reflecting and celebrating cultural pluralism and broadening cultural understanding
- Expand and develop funding resources for the Council and its clients

In addition, the Council is firmly committed to and wishes to support projects and programs that:

- Enhance the state's quality of life
- Demonstrate the importance of arts and culture in daily living
- Provide broad public access to arts and cultural activities
- Support those who create, present or produce quality arts and cultural projects
- Facilitate delivery of arts and cultural resources statewide

This document contains information to help organizations learn about the general requirements for application to all MCACA programs for funding year 2010.

Detailed information about each program and specific requirements are outlined in each program guidelines. MCACA staff is available to answer questions about which program may be best suited for a project and questions about the guidelines and application.

### **Funding**

Applicants may submit more than one application, however, the Council reserves the right to limit the number of grants to any one applicant. It is unlikely that more than one application will be funded. Only one application may be submitted for the same project or activity in a fiscal year. There are specific uses and restrictions of funds awarded by the Council and maximum request amounts for each program. For a complete information, refer to the specific program guidelines.

## **Matching Funds**

All grantees are required to match MCACA awards with at least a 1:1 match of funds. Please refer to the specific program guidelines for detailed matching fund requirements.

The Council is not responsible for lost or damaged application materials. The Council reserves the right to retain a copy of application materials. All application materials are accessible to the public.

## **Reporting Requirements**

All grantees are required to provide project reports, including a final report of actual project revenues and expenditures and a completed final narrative summary of each project and its outcome. Payments are usually tied to the receipt of these reports.

## **Program Eligibility**

Only Michigan nonprofit organizations, schools and municipalities are eligible to apply. Applicants must be incorporated in the State of Michigan. They must also ensure that no part of net earnings benefit a private individual. Donations to the organizations must be allowable as a charitable contribution under section 170c of the Internal Revenue Code of 1954 as amended. (Organizations having status under Section 501(c)(3) of the Internal Revenue Code and local Units of Government meet this criteria.)

Any applicant that has unmet obligations on current grant contracts, such as overdue or incomplete reports or other significant problems, is not eligible to apply for future funding. If any applicant fails to meet MCACA requirements on a current contract, their pending application will be removed from the review process. If any applicant fails to meet MCACA requirements on a current grant, following Council approval on a FY 2010 application, the newly approved grant will be rescinded. Auxiliary support organizations (i.e. friends of xyz), may not apply to grant programs. State of Michigan agencies, divisions or departments are not eligible to apply for funding from MCACA.

## **\*NOTICE**

The Council will not support general operating costs or projects and activities that are within the primary instructional and services responsibilities of a college or university, limited to the college or university faculty, staff and students. With their application for funding, colleges and universities must:

## **Accessibility**

MCACA strives to make the arts accessible to all people and this is a priority of its funding programs. Funded organizations agree to make every attempt to ensure that programs are accessible to persons with disabilities. According to state and federal law, every publicly funded organization must place itself in the position of being able to provide accommodations when persons with disabilities make requests for services. Accessibility involves the location, various communication/promotional tools and the content of the program. Thinking about accessibility issues early in the planning process of the project is key to ensuring that persons with disabilities will be able to participate in the program.

## **Underserved Communities**

It is the Council's long-term goal to make quality arts and cultural programs and services available to all 83 counties in the State of Michigan. An underserved community is defined as one in which people lack access to arts programs, services or resources due to geography, economic conditions, cultural background, sociopolitical circumstances, disability, age or other demonstrable factors. The term "community" can refer to a group of people with common heritage or characteristics, whether or not living in the same place.

“Underserved areas” are identified and defined by the Council as the counties of Alcona, Alger, Allegan, Antrim, Arenac, Baraga, Barry, Bay, Benzie, Branch, Cass, Clare, Crawford, Eaton, Gladwin, Gratiot, Hillsdale, Ionia, Iosco, Iron, Kalkaska, Keweenaw, Lake, Lapeer, Livingston, Luce, Mackinaw, Manistee, Mason, Mecosta, Menominee, Missaukee, Montcalm, Montmorency, Monroe, Oceana, Ogemaw, Osceola, Otsego, Presque Isle, Roscommon, Schoolcraft, Shiawassee, Van Buren and Wexford.

## Funding Process

### Program Guidelines

The funding process for MCACA arts and cultural projects begins with the development of guidelines for all the Council's programs. MCACA staff shape the guidelines based upon MCACA priorities and industry needs. They work with stakeholders to update and/or revise guidelines. The Council reviews the guidelines and provides expertise. Focus group meetings may be conducted for public input on the programs and subsequent guidelines. Guidelines are made available on the MCACA website and mailed by request.

### Grant Assistance Workshops

When possible, conducting public grant assistance workshops is the next step in providing information and guidance to those interested in applying to the Council for grant funds. Workshop notices are broadly disseminated and press releases are issued. Workshops are conducted throughout the entire state. MCACA often partners with other service organizations to provide additional information on grants writing, grants making and improved project management. Staff continues providing technical assistance and consultation to applicant organizations until the grant application deadline. Improved guidelines, successful grants assistance workshops, a fair and independent application review process, and the Council's support of statewide distribution of arts and cultural resources to organizations and communities have resulted in applications for outstanding projects.

### Applications

The review of grant applications is done on three levels: the Staff level, the Peer Panel Review level, and the Council level:

#### Council Staff

- Assigns an application number and sends notification of application receipt (if you do not receive notification within three weeks of the application deadline date, contact Council staff)
- Assigns the application to a peer review panel, which includes a primary and a secondary reviewer responsible for in-depth application evaluation
- Issues notification of scheduled peer review panel meetings
- Convenes peer review panel meetings
- Documents and verifies peer review panel findings
- Prepares peer review panel recommendations for Council consideration

#### Peer Review Panels

In order to provide an open environment in which to review applications for funding, the Michigan Council for Arts and Cultural Affairs utilizes a peer review panel application review process. The peer panel review process places great importance on the review of applications by professionals in the arts, arts and cultural management and related fields. Peer professionals from the state and nation evaluate, score and rank the grant applications based upon published program criteria found in the guidelines. They provide the Council with the depth of experience and expertise that is the foundation of their informed funding decisions.

## **Panel Appointments**

Recommendations for panelists come from the Council, clients, colleagues from other state arts councils, the public and staff. Panelist nomination forms are available on the MCACA website and by request. Recommendations are reviewed and approved by the Council Chairman with the advice of the full Council.

The Council convenes peer review panels in each discipline area and for each grants program. Panelists are selected based on the following criteria:

- professional qualifications
- broad-based knowledge of arts and /or cultural field(s)
- ability to work well in a group situation
- geographic representation
- minority representation
- representation of various arts and cultural disciplines (visual arts, music, dance, theatre, history, education, etc.) and genres within each discipline (symphonic, chamber, jazz, etc.)
- representation of a cross-section of the arts and cultural organizations, groups, and structures including board members, administrative managers, artistic directors, education specialists, etc.
- representation from large and small, developing and established, as well as urban and rural organizations

## **Panel Process**

Panelists review each application. Further, each application receives a primary and secondary review. Primary reviewers conduct in-depth reviews, report their findings to the panel and lead panel discussion. Panelists objectively apply their knowledge and expertise to the review. Panelists use a score sheet to individually record their comments and score for each application. The application score is the average of all panelists' scores.

Council members are invited to facilitate, participate in or audit the peer review meetings. Council staff is available to facilitate process, provide information and adhere to policy and procedures to ensure fair and equitable treatment of all grant applicants.

Merit scores are based on the following standard:

100 - 95 Excellent

94 - 90 Very Good

89 - 80 Good

79 & below Unacceptable

In general, applications that receive a score of 80 and above are recommended to the Council for funding consideration by the review panel. Available funding through legislative appropriation will impact the Council's ability to fund organizations, therefore from year to year the fundable score may be adjusted.

## **The Council**

The Michigan Council for Arts and Cultural Affairs is made up of fifteen members appointed by the Governor. Funding determinations are made by the Council. They base their decisions on recommendations of the Peer Review Panel, any Council committee comments, staff information, equitable geographic distribution, duplication of services and availability of funds.

The Council also takes into consideration the mission, programs, and services of the applicant in the

context of similar organizations serving the same geographic area or client base. When more than one organization requests funding for similar activities in the same area or region, the Council may elect to fund only one organization.

Normally, funding awards are determined by Council at its annual funding meeting. All review information is confidential prior to final determination by the Council. Legislators are notified of grants awarded in their districts.

The Governor formally announces Council grant awards. Notices of awards and contracting materials or funding denials are subsequently mailed to applicants.

### **Funding Plans**

The Council reviews applicant requests, panel scores and recommendations and determines fiscal year funding parameters (i.e., grant program allocations, geographic distribution, maximum number of grant awards per applicant and program issues and priorities etc.). For organizations with two or more applications typically the highest qualifying score receive the award.

From these parameters, staff develops a range of possible formula-based funding scenarios that are subsequently reviewed in depth by the Council.

## **Legislative Boilerplate**

The Michigan Council for Arts and Cultural Affairs is required by law to ask that its grant recipients adhere to certain obligations and responsibilities in turn for receiving tax dollar support from Michigan's citizens. Below are the requirements as put forth in Public Act 128 of 2009,

### **MICHIGAN COUNCIL FOR ARTS AND CULTURAL AFFAIRS**

#### **Sec. 1035.**

(1) The Michigan council of arts and cultural affairs shall develop an arts and cultural grant program that takes into consideration the reduced level of funding while also maintaining equitable geographic distribution to the extent possible. The new program shall use the past arts and cultural grant program as a guideline for creating this program. The council shall do the following:

- (a) Establish guidelines and prepare a report on the proposed guidelines to the subcommittee chairs and fiscal agencies by December 31.
- (b) Be prepared to distribute awards to eligible recipients by April 1.

(2) Up to \$100,000.00 from the appropriation in part 1 may be used for the administration of this grant program.

(3) The council shall report to the legislature and the fiscal agencies a list of all grant recipients and the total award, sorted by county. The report shall be provided to each state legislator within 1 business day of the announcement of annual awards by the Michigan council of arts and cultural affairs.

## Grantee Requirements

Grantees must confirm project/program implementation plans and, if requested, revise budget based upon the actual grant award.

Grantees must sign a grant agreement detailing terms for the use of Council funds.

Grantees who are local governmental units are subject to the requirements of the government-wide common rule, "Uniform Administrative Requirements for Grants & Cooperative Agreements to State and Local Governments." Nonprofit organizations, inclusive of colleges and universities, are subject to the requirements of OMB Circular A-110, "Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Nonprofit Organizations."

OMB Circular A-133, "Audit of States, Local Governments and Nonprofit Organizations," includes specific guidance for conducting financial and compliance audits. The threshold for requiring an audit is \$500,000 in yearly expenditures of Federal awards. This amount is the aggregate of funds from all Federal sources.

Grantees are required to assure the Council that they intend to comply with Title VI of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973; the Americans with Disabilities Act of 1990 (ADA); the Age Discrimination Act of 1975; and title IX of the Education Amendments 1972, where applicable. Title VI prohibits discrimination on the grounds of race, color or national origin; Section 504 prohibits discrimination on the basis of disability; ADA prohibits discrimination on the basis of disability; the Age Discrimination act prohibits discrimination on the basis of age; and Title IX prohibits discrimination on the basis of sex.

Applicants are required to demonstrate compliance by implementing requirements outlined in Michigan Executive Order 79-4 "Equal Opportunity Standards in State and Federal Contracts."

Grantees must assure the Council that professional performers and/or related or supporting personnel employed in projects funded by the Council shall not receive less than the prevailing minimum compensation as determined by the Secretary of Labor. Labor standards set out in Part 505. (29CFR) "Labor Standards on Projects or Productions Assisted by Grants from the National Endowment for the Arts." In addition, grantees must assure the Council that no part of projects funded by the Council will be performed or engaged in under working conditions which are unsanitary or hazardous or dangerous to the health and safety of employees engaged in such projects.

Grantees should use cost accounting principles which comply with requirements as set forth in Federal OMB Circular A-122, "Cost Principles for Nonprofit Organizations," A-87 for Local governments, or A-21 for Educational Institutions.

Consistent with Public Law 101-512, when purchasing equipment and products under a Council grant, grantees are encouraged to purchase American-made equipment and products.

Grantees are required to execute projects and/or productions in accordance with the requirements of National Endowment for the Arts regulations implementing Executive Order 12549, "Debarment and Suspension," certifying that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department of agency.

Grantees are prohibited from conducting general political lobbying, as defined in relevant statutes,

regulations and OMB circular within a Council funded project.

Travel outside the United States, its territories, Mexico and Canada not identified in the grant application must be specifically approved in writing by the Council before travel is undertaken. Such travel, if approved, must comply with applicable state and federal regulations.

According to section 11 of your Grant Agreement, Council support must be credited and included in all publicity, media materials and during each broadcast promotion of the activity. When NEA funds are included in the award, the support credit should read: "This activity is supported by the Michigan Council for Arts and Cultural Affairs and the National Endowment for the Arts." Section 3 of the Grant Agreement will indicate if NEA funds are included as part of your award.

Materials submitted with applications will not be returned. Some submitted materials may be used by MCACA as promotional tools.

Grantees must submit, in a Council supplied format, a final report. The final report must include a written financial statement, budget itemization, and publicity materials from the activity (i.e. publication materials, photographs and news stories). Selected grantees may also be required to submit an interim report.

Grantees are required to keep on file and make available upon request the following support documentation: A list of dates and amounts of all grant payments received; documentation of all expenditures made using grant funds and matching funds, including copies of paid invoices, receipts, timesheets, payroll records, and tax withholding reports. Documentation of in-kind donations should include volunteer work schedules, copies of receipts given to donors for in-kind donations, an explanation of how the value of each donation was determined, or other supporting documentation.

# Regional Regranting Organizations

## 1. City of Detroit

Carolyn Keith  
County: Wayne  
(313) 224-1121  
Fax: (313) 224-1860  
[cjk@itsd.ci.detroit.mi.us](mailto:cjk@itsd.ci.detroit.mi.us)  
[www.ci.detroit.mi.us/culturalaffair/](http://www.ci.detroit.mi.us/culturalaffair/)  
Detroit Recreation Department  
Northwest Activity Center  
18100 Meyers  
Detroit, MI 48235-1493

## 2. Oakland Co. Office of Arts, Culture & Film

Kristie Zamora  
County: Oakland  
(248) 858-0415  
Fax: (248) 452-2039  
[zamorak@oakgov.com](mailto:zamorak@oakgov.com)  
[www.artsoakland.com/](http://www.artsoakland.com/)  
2100 Pontiac Lake Road  
Waterford, MI 48328-0414

## 3. Anton Art Center

Jennifer Callans  
Counties: Macomb, St. Clair  
(586) 469-8666  
Fax (586) 469-4529  
[jcallans@theartcenter.org](mailto:jcallans@theartcenter.org)  
[www.theartcenter.org](http://www.theartcenter.org)  
125 Macomb Place  
Mt. Clemens, MI 48043

## 4. The Arts Alliance

Cindy Johnson  
Counties: Livingston, Monroe, Washtenaw  
(734) 213-2733  
Fax: (734) 665-4191  
[cindy@a3arts.org](mailto:cindy@a3arts.org)  
[www.a2artsalliance.org/](http://www.a2artsalliance.org/)  
202 West Huron St., Suite 202  
Ann Arbor, MI 48104

## 5. Greater Flint Arts Council

Cathy Johnson  
Counties: Genesee, Lapeer  
(810) 238-6875  
Fax: (810) 238-6879  
[cathy@greaterflintartscouncil.org](mailto:cathy@greaterflintartscouncil.org)  
[www.greaterflintartscouncil.org](http://www.greaterflintartscouncil.org)  
816 S. Saginaw  
Flint, MI 48502

## 6. Arts Council of Greater Lansing

Katie Robiadek  
Counties: Clinton, Eaton, Ingham, Shiawassee  
(517) 372-4636  
Fax: (517) 484-2564  
[Katie@lansingarts.org](mailto:Katie@lansingarts.org)  
[www.lansingarts.org](http://www.lansingarts.org)  
1208 Turner Street  
Lansing, MI 48906

## 7. Saginaw Arts and Enrichment Commission

Marsha Braun  
Counties: Arenac, Bay, Midland, Saginaw  
(989) 759-1496  
Fax: (989) 759-1626  
[Mbraun.saec@yahoo.com](mailto:Mbraun.saec@yahoo.com)  
[www.artsaginaw.org](http://www.artsaginaw.org)  
120 Ezra Rust Drive  
Saginaw, MI 48601

## 8. Arts Council of Greater Grand Rapids

Angela De Luca Placencia  
Counties: Ionia, Kent, Lake, Mecosta, Montcalm,  
Newygo, Osceola  
(616) 459-2787 x12  
Fax: (616) 459-7160  
[aplacencia@artsggr.org](mailto:aplacencia@artsggr.org)  
[www.artsggr.org](http://www.artsggr.org)  
532 Ottawa Ave. NW, PO Box 2265  
Grand Rapids, MI 49501-2265

## 9. Cheboygan Area Arts Council

Pam Westover  
Counties: Alpena, Charlevoix, Cheboygan, Emmet,  
Montmorency, Otsego, Presque Isle  
(231) 627-5432  
Fax: (231) 627-2643  
[pam@theoperahouse.org](mailto:pam@theoperahouse.org)  
[www.theoperahouse.org/](http://www.theoperahouse.org/)  
PO Box 95  
Cheboygan, MI 49721

## 10. Northsky Nonprofit Network

Mary Bevans Gillett  
Counties: Antrim, Benzie, Grand Traverse,  
Kalkaska, Leelanau, Manistee, Missaukee, Wexford  
(231) 883-8388  
Fax: (231) 941-4066  
[mgillett@chartermi.net](mailto:mgillett@chartermi.net)  
[www.northskynonprofitnetwork.org](http://www.northskynonprofitnetwork.org)  
202 East Grandview Parkway, Suite 203  
Traverse City, MI 49684

### **11. Eastern U.P. Planning Commission**

Ellen Benoit  
Counties: Chippewa, Luce, Mackinac  
(906) 635-1581  
Fax: (906) 635-9582  
[benoitej@att.net](mailto:benoitej@att.net)  
[www.eup-planning.org](http://www.eup-planning.org)  
125 Arlington Street, Suite 18  
Sault Ste. Marie, MI 49783

### **12. Central U.P. Planning Commission**

Valarie Norman  
Counties: Alger, Delta, Dickinson, Marquette,  
Menominee, Schoolcraft  
(906) 786-9234  
Fax: (906) 786-4442  
[Vnorman.cuppad@chartermi.net](mailto:Vnorman.cuppad@chartermi.net)  
[www.cuppad.org/minigrant.php](http://www.cuppad.org/minigrant.php)  
2415 14<sup>th</sup> Avenue South  
Escanaba, MI 49829

### **13. Copper Country Community Arts Council**

Cynthia Cote  
Counties: Baraga, Gogebic, Houghton, Iron,  
Keweenaw, Ontonagon  
(906) 482-2333  
Fax: (906) 482-4728  
[ccarts@chartermi.net](mailto:ccarts@chartermi.net)  
[www.coppercountryarts.com](http://www.coppercountryarts.com)  
126 Quincy Street  
Hancock, MI 49930

### **14. Holland Area Arts Council**

Lori Gramer  
Counties: Allegan, Mason, Muskegon, Oceana,  
Ottawa  
(616) 396-3278  
Fax: (616) 396-6298  
[bluemoonconnections@yahoo.com](mailto:bluemoonconnections@yahoo.com)  
[www.hollandarts.org](http://www.hollandarts.org)  
150 East 8<sup>th</sup> Street  
Holland, MI 49432

### **15. Arts Council of Greater Kalamazoo**

Barbara Harkins  
Counties: Barry, Berrien, Cass, Kalamazoo, St.  
Joseph, Van Buren  
(269) 342-5059  
Fax: (269) 342-6531  
[bharkins@kalamazooarts.com](mailto:bharkins@kalamazooarts.com)  
[www.kalamazooarts.org](http://www.kalamazooarts.org)

Epic Center  
359 S. Kalamazoo Mall, Suite 203  
Kalamazoo, MI 49007

### **16. Arts and Industry Council**

Sherri Douglas  
Counties: Branch, Calhoun, Hillsdale, Jackson,  
Lenawee  
(269) 441-2703  
Fax: (269) 441-2707  
[Douglas@artsandindustry.org](mailto:Douglas@artsandindustry.org)  
[www.whereisart.com/](http://www.whereisart.com/)  
77 E. Michigan Avenue, suite 190  
BattleCreek, MI 49016

### **17. Huron Co. Economic Development Corp.**

Laura Tyll  
Counties: Huron, Sanilac, Tuscola  
(989) 269-6431  
Fax: (989) 269-8209  
[laura@huroncounty.com](mailto:laura@huroncounty.com)  
[www.huroncounty.com](http://www.huroncounty.com)  
250 E. Huron Avenue  
Bad Axe, MI 48413

### **18. Art Reach of Mid-Michigan**

Kathy Hill  
Counties: Clare, Gladwin, Gratiot, Isabella  
(989) 773-3689  
Fax: (989) 773-0147  
[khill@artreachcenter.org](mailto:khill@artreachcenter.org)  
[www.artreachcenter.org](http://www.artreachcenter.org)  
PO Box 166  
Mt. Pleasant, MI 48804-0166

### **19. Kirtland Community College Foundation**

Beth Petrik  
Counties: Alcona, Crawford, Iosco, Ogema,  
Oscoda, Roscommon  
(989) 275-5000 x397  
Fax: (989) 275-8745  
[petrikb@kirtland.edu](mailto:petrikb@kirtland.edu)  
[www.kirtland.edu/foundation/](http://www.kirtland.edu/foundation/)  
10775 North St. Helen Road  
Roscommon, MI 48653